


To: DMSc CME Partners

From: Randy Danielsen, PhD, DHL(h), PA-C Emeritus, DFAAPA 
PHD, PA-C EMERITUS

Date: January 23, 2023

Re: Amendment to DMSc Partnership MOUs:

CME calculation update for advanced standing credit

This memo serves to update all current partnership MOUs to clarify and simplify the advanced standing credit equivalency for CME clock hours.

The partnership program allows DMSc students* to use CME credits earned by approved partners for advanced standing credit toward the track courses in the Professional Practicum track.

| DMSc Track Courses | Academic Credits | Equivalent CME Clock hours |
|---------------------------|-------------------------|-----------------------------------|
| DMSC8400 | 3.0 | 45 clock hours |
| DMSC8410 | 3.0 | 45 clock hours |
| DMSC8420 | 3.0 | 45 clock hours |
| DMSC8430 | 3.0 | 45 clock hours |
| Maximum | 12.0 | 180 clock hours |

**Applies to students in the Professional Practicum track only.*

Request Process:

1. Students requesting advanced standing credit for approved CMEs must submit the attached request form at least 10 days before the start of the semester block the credit is being applied to.
2. Proof of completed CMEs must accompany the request form.
3. CMEs completed more than 24 months prior to submission are not eligible for advanced standing.
4. Partial credit (less than 3.0 academic credits/45 clock hours) cannot be accepted.

**ASHS Doctor of Medical Science (DMSc)
CME Partnership Program
REQUEST FOR ADVANCED STANDING CREDIT**

ADVANCED STANDING REQUEST requirements. All of the following must be met to qualify for a request to accept advanced standing for approved CMEs as university credit(s) to the DMSc program.

The DMSc program only accepts a maximum of 12 advanced standing and/or transfer credits.

1. Advanced standing credit for approved CMEs **ONLY** applies to the DMSc Professional Practicum courses.
2. CMEs were earned no more than 24 months prior to the start of the DMSc semester-block being taken.
3. The requested advanced standing must be equivalent to or greater than the amount of credit assigned to the specified DMSc course (i.e. Must be at least 45 CME clock hours per DMSc course).

INSTRUCTIONS:

1. Complete the information below and sign.
2. Attach proof of the completed CMEs; including the date earned, course titles, and number of clock hours.
3. Return this signed form with CME proof to the DMSc program (dmsc@atsu.edu).

NOTE: Requests must be submitted no later than 10 (ten) days before the start of the semester-block being requested for. Students receiving federal financial aid must take 5+ credit hours per semester to remain eligible (advanced standing/transfer credit hours is NOT included in this calculation).

Student Name: _____

Partnership Program: _____

Signature: _____ Date: _____

| CME Course Titles (attached proof of completion including: total clock hours, course title, and date completed; must equal at least 45 clock hours per DMSc course requested) | ATSU DMSc corresponding course: Select from dropdown | Approved or Denied by the DMSc Director (for use by ATSU only) |
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| Official Use Only: | |
| Program Chair Signature _____ | Date: _____ |
| Enrollment Services Signature _____ | Date: _____ |